

20th September 2019

Learning Journals

All pupils attending Swiss Cottage School have an individual learning journal. The learning journal compiles photos, observations and comments in line with the curriculum pathway. This informs teacher evaluation of learning and progress for your child and their class. It will build up a record of your child's experiences during the current academic year and over their time at school. The system we use is called 'Evidence for Learning'. We have used this system over a few years.

What is 'Evidence for Learning'?

Evidence for Learning is an online Learning Journal system. This means it is on a website and on an App. You will have secure access via email address and password to your child's Learning Journal. You will be able to view your child's learning regularly across the term. You will also be able to add comments and communicate learning at home through the website. Every pupil will have their progress towards their personal learning intentions on their learning journal.

Is the information safe?

Yes, Evidence for Learning is safe. It is on a secure server and website. It is data protected.

I already have a login and password. What do I need to do for the new academic year?

You do not have to do anything. The 'Evidence for Learning' login remains the same.

I do not have a login and password. What do I need to do for the new academic year?

We can support you to:

- set up an account
- learn how to access the App
- learn how to use the learning journal on Evidence for Learning
- learn how to input your comments on Evidence for Learning

When can I come in for help to create a login and password?

The technology team is available to help you:

Tuesday 24th September at 9:30am and Thursday 26th September 2:30pm

What do you need to do?

- 1) Please ensure your email address and mobile numbers are current. The data collection sheet that is in this pack allows you to provide updated information.
- 2) Please complete the attached permission slip and send it back to school on Monday, 23rd September 2019 with the data collect sheet updates.

Media Permissions

Your child's learning will feature in photos and videos within the school through posters, classroom displays, hallway displays, and presentations.

The school will also use your child's photos for the school website, training materials, school social media, and school marketing. If you do not want your child's photos or videos to be used for these purposes you need to confirm this via the media permissions slip that is attached and return this to the school on Monday, 23rd September 2019 through the home-school communication book.

Contact Information

This newsletter includes the contact information our secure system holds for you. Please check this information and update anything that has changed. It is important that we hold current information for you and your child to support communication. Please send the updated sheet back to school on Monday, 23rd September 2019 through the home-school communication book.

Family Learning Week

Family learning week is an opportunity to join your child's class for a structured session to meet the pupils, class team, and other parents/carers. Your class teacher has sent a letter with the date and time that your session is taking place. Please let the teacher know if you will be attending so that we can prepare the pupils for this exciting addition to their weekly timetable.

2019-2020 Academic Year

Child's Name: _____

Class: _____

| Evidence for Learning (please tick ✓) | YES |
|---|------------|
| I understand that my child's image will appear in the Evidence for Learning photographs/videos for the whole class. | |
| I agree not to post any content from my child's learning journal on any social networking site such as Facebook. | |

| Media Consent (please tick ✓) | YES | NO |
|--|------------|-----------|
| I give permission for my child's photo to be used on the school website. | | |
| I give permission for my child's photo to be used on the school marketing and school social media. | | |

Parent/Carer Name: _____

Signed: _____

Date: _____